



NIYA LOGISTICS AND AVIATION COLLEGE

(NIYA Logistics & Aviation Skill Development Technology Pvt Ltd.,)
Govt of India Registration No: U80904KA2013PTC069770 Dated 19/6/2013 & U74110KA2013PTC069770 / 11-3-2019

BANGALORE, KARNATAKA, INDIA 560061

New Student Registration Form

(All the information required to be filled in capital letters only)

APP NO:

For Office Use Only

Fee payment Details (details of DD / NEFT / IMPS)

1. DD / UTR NO _____

Amount: Rs. _____ Bank _____ Date: _____

ROLL NO

Signature
Officer In charge of Admission Counter

Passport
Size
Photo

Admission Details / Academic Year (2019 – 2020)

Name of the Student : _____

Admission Date:

(in CAPITAL LETTERS As appear in SSLC Marks Card)

Father Name: _____

Mother Name: _____

Student's Mobile:

Admission to: Certificate Diploma P.G Diploma Degree Masters Degree

Branch: _____

Batch: Regular Weekend Part Time

Date of Birth: _____ Place of Birth: _____

Admission Category: _____ Caste: _____

(SC, ST, OBC, General, GOI etc.)

Religion : _____ Nationality : _____

Mother Tongue : _____ Blood Group: _____

E-mail ID : _____

Father's Occupation: _____ Father's Mobile #

Mother's Occupation: _____ Mother's Mobile#

Identification Marks: _____

Sex : **Male / Female** Married : **Yes / No**

Height in CM : _____ Weight in KG: _____

Aadhar No:

Academic Details: (10th STD / SSLC)

Board Name: _____

Name of School: _____

Exam Reg No. : _____ Total Marks Obtained: _____ Maximum Marks: _____

Passing Month : _____ Year: _____ Percentage Marks Scored: _____ Grade: _____



NIYA LOGISTICS AND AVIATION COLLEGE

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Academic Details: (12th STD / + 2)

Board Name: _____

School / College Name: _____

Exam Reg No. : _____ Total Marks Obtained: _____ Maximum Marks: _____

Passing Month : _____ Year: _____ Percentage Marks Scored: _____ Grade: _____

Candidate should fill the details of marks obtained in each individual subjects at 12th STD examinations in the following table.

Subjects	Marks Obtained	Maximum Marks
FIRST LANGUAGE		
SECOND LANGUAGE		
THIRD LANGUAGE		

Address Details: (Local Address)

Address: _____

City: _____ Pin: _____ Dist.: _____ State: _____

In case of Emergency: _____ Phone No.: _____

Relationship: _____

Nearest Bus Station: _____ Railway Station: _____

Address Details: (Permanent Address)

Address: _____

City: _____ Pin: _____ Dist.: _____ State: _____

Parent's Landline phone No.: _____

Nearest Bus Station: _____ Railway Station: _____



NIYA LOGISTICS AND AVIATION COLLEGE

Bangalore, Karnataka - 560085

NIYA LOGISTICS AND AVIATION COLLEGE

Address Details: (Local Guardian Address)

Relationship with Guardian: _____ Guardian E-mail ID : _____

Address: _____

Pin: _____

Landline No.: _____ Mobile No.: _____

Last Qualifying Examination Details:

Last Exam Name: _____ Exam Year : _____

Board or Univ. Name: _____ Duration of Year: _____

Total Marks Obtained: _____ Total Max. Marks: _____ Percentage of Marks: _____

Class: _____

UNDER GRADUATION DETAILS:-

U.G COLLEGE _____/UNIVERSITY _____

Registration No _____ Year of Exam Passed _____

SUBJECTS	Obtained Marks	Max Marks	Pass or Fail

CHECK LIST:

S.NO	DOCUMENTS	YES / NO
1	SSLC MARKS CARD (ORIGINAL & 2 XEROX	
2	12 TH STD MARKS CARD (ORIGINAL & 2 XEROX	
3	DEGREE MARKS CARD (ORIGINAL & 2 XEROX	
4	AADHAR CARD XEROX	
5	P/P SIZE PHOTO - 4	
6	PAN CARD XEROX (STUDENT OR PARENT)	
7		

STUDENT / PARENT / GUARDIAN DECLARATION

I hereby declare that the particulars furnished above are true, complete, and correct to the best of my knowledge and belief. I am also aware that **FEE ONCE PAID SHALL NOT BE REFUNDED.**

Signature of the Student

Date: _____

Signature of the Parent / Guardian

Place: _____



STUDENT'S CODE OF CONDUCT & DECLARATION FORM

1. It shall be the bounded duty of every student to abide by the rules and regulations of the college and to conduct himself with discipline and decorum within the college premises.
2. Student should attend classes and tests regularly and shall refrain from all actions that may disturb the smooth running of the institution.
3. Prior application for leave has to be intimated from parents. Student's leave request through verbal will not be entertained without parent's authorization. Leave intimation through **Whatsapp Communication** will not be entertained at any point of time. Shortage of attendance will not be allowed for classes & exams.
4. **Late coming** is strictly prohibited and if a student reports late after 30 Minutes from the time of session begins, he / she will be marked absent for that day.
5. Students must be clean, decorous in appearance, dress, and exhibit proper behavior during college hours. Each student must bring their college ID card and should display during their college hours. Fine may be imposed by the head of institution if a student fails to display the college Id.
6. It is mandatory for all the students to strictly follow the dress code. Each student must attire uniform given with respective footwear. Strict action will be initiated if found not adhering to rules and regulations.
7. Smoking, use of alcohol and drugs are strictly prohibited within the institution premises. Students shall not entertain with such habits in and around the institution premises. **Chewing Gums, Gutka, Pan** etc are strictly not allowed inside the college premises.
8. Use of **Mobile Phone is strictly not allowed** inside the class rooms. Students must handover their mobile phone at the office room every day before their session begins. If found using them, mobile will be confiscated and will not be returned.
9. Once the students enter the institution premises, he / she shall not leave the class room without the concerned class teacher's permission and also Head of Institution. Students who may be free during class hours shall not roam around the college premises with or without any proper reasons.
10. Student shall handle college property with care & shall do everything to preserve & maintain cleanliness and tidiness of the furniture, building & premises. Students must not disfigure the walls, doors, windows, furniture etc. The loss or damage of disfigurement caused to the college articles will be made good by discerning double the loss or damage so incurred from the concerned students or through a collective fine covering all the students.
11. Indecent behavior towards the same or opposite sex will not be tolerated. Strict action will be initiated against problem creators. Students should not invite or encourage outsiders within the college premises without Management's permission.
12. Demonstrations, Campaigning, Political campaigning, Rioting, Agitating against another group of students or any staff members for any reasons will be strictly prohibited & also a punishable offense. If a student or group of students or the entire students have any grievance of any kind what so ever, it should be brought to the attention of the Grievance Cell.
13. Ragging / teasing / intimidating / harassing / usage of profanity etc on all students, staffs, faculties, management staffs especially ladies within the premises or outside are punishable/crime under Indian Penal Laws and such matters will be immediately reported to the Police. Students involved in such acts will be adequately punished which amount to
 - Imprisonment up to 2 years
 - Heavy fine amount
 - Expulsion from the college.
14. Institution shall not be accountable for any activities performed outside the premises by any students. Any such actions found which affects the reputation of our institution; such students will have to face severe disciplinary action.
15. The Students should maintain separate notebooks for each subject and the books for the same must be neatly maintained until the course completion. Students should bring notes books, pen, etc for the class without fail.
16. Institution is not responsible for any thefts; student must manage their own belongings. The vehicles should be parked in proper order. Any loss or damage to the student's vehicles, management shall not be responsible for the same.
17. The student should not misbehave, argue, and disrespect their teachers, staffs and other management staffs for any reasons. If found guilty, necessary action will be initiated.
18. In all matters not specified in the forgoing rules, student shall aim at conducting themselves respecting the rights of others so as to establish & maintain good tradition and reputation of the institution.
19. Students are not allowed to make mass petition to the Management. Any complaints / suggestions can be represented by a team of not more than three to Academic Head.
20. Any further rules and regulations framed by the Management from time to time shall be binding to all.
21. **Right of admission is reserved. The institute has all the rights to cancel the admission at any point of time for whatever reasons**

STUDENT'S SIGNATURE

DATE:



PARENT'S / GUARDIAN'S / STUDENT'S JOINT DECLARATION

1. My ward will attend all classes and test conducted by NIYA Logistics and Aviation College. It is our responsibility to ensure that he / she adheres to the rules and regulations of the college. We have been briefed about absenteeism rules and regulations. In case of emergencies, we will inform the college admin department as per applicable procedures.
2. If the student found irregular to the classes and absent for more than 15 working days consecutively without genuine reason and leave letter from the parent he / she shall be terminated from the institution. If a student is absent for more than a month, re-admission process has to be followed by paying necessary fine.
3. Minimum 75% attendance is required to appear for semester exams. Students with less than 75% attendance during a semester shall not be eligible to get exam hall tickets. Such students will be allowed to write exams in the next semester as supplementary exams.
4. Tuition Fee, Examination Fee should be paid as per given time line and date. Delay in making such fees will invite penalty.
5. Our continuous monitoring and co-operation is most essential with the concerned person at the college for good performance of my ward. We will take full responsibility with respect to the attendance and complete behavior of my ward as per the institution rules
6. I will not encourage my ward to use mobile phones during college hours and also at the institute premises. The mobile phones can be confiscated if found used by my ward during class hours.
7. Parent is requested to track the punctuality & attendance of the student. Attendance details will be shared on periodic basis to the parent on a written request.
8. Parent is requested to meet the concerned authorities in the institute on regular basis to track their ward's overall academic performances.
9. Parent can meet the concerned authorities regarding their child's performance, attendance and class room behaviors by prior appointments ONLY on Saturdays between 9:30 AM to 12:00 PM. Reviews meeting with the college authorities are subjected to prior appointment. Such appointment will be intimated to the parent well in advance by college management.
10. Our Office will be closed on Festival and National Holidays with prior intimation to the student.
11. The Students will not be strictly allowed inside the class room if the Tuition fee is not paid on or before the dates given as discussed during the admission.
- 12. Fee once paid will not be refunded under any circumstances and no refund will be made if the admission is cancelled.**

We have read the above mentioned rules and regulations of NIYA Logistics and Aviation College, Bangalore and we will abide the same.

PARENT'S SIGNATURE

GUARDIAN'S SIGNATURE

STUDENT'S SIGNATURE

DATE:
